

Campus Activities and Corey Union

Mission Statement: The mission of the Office of Campus Activities and Corey Union is to maintain facilities, provide services, and promote programs that are responsive to student development needs and to the physical, social, and continuing experiential education needs of the campus community.

Objective	Activities and Strategies	Tool #	Assessment Criteria
Objective 1: Advisement To provide services and assistance to students, faculty and the community. (Assessed bi-annually)	1a. Offer quality advisement and leadership development opportunities to established campus groups.	5) 6) 7)	Majority of affected clubs agree that goal has been met.
	1b. Plan and implement programs that will provide users with a wide variety of educational, recreational, cultural, and intellectual experiences.	1) 5) 6) 7)	Participation and feedback is positive toward activity.
	1c. Maintain effective lines of communication.	4) 5) 6)	Majority of contacts will rate response as helpful, accurate, timely, courteous, and overall satisfactory.
	1d. Encourage staff members to attend/participate in a variety of staff development workshops, seminars, conferences, etc.	1) 6) 8)	Majority of staff will rate both opportunity and feedback as effective.

Campus Activities and Corey Union

Objective 2: Facilities Management To provide and maintain up-to-date, state-of-the-art facilities within the College Union and Sports Facilities. (Assessed annually)	2a. Effectively and efficiently manage the many college facilities with which we are charged with oversight.	1) 2) 5) 8)	Maintain number of repeat users. Maintain regular maintenance and upgrades.
	2b. Ensure and enhance facility safety and security by working with the Environmental Health and Safety Office and the University Police Department.	8)	Receive reports from the Environmental Health and Safety Office and UPD; coordinate course of action accordingly.
Objective 3: Major Events and Weekend Programming To provide outstanding campus programming. (Assessed annually)	3a. Coordinate major events which bring the campus and community together by creating and sustaining relationships among our students, their families and friends, staff and alumni, and the community.	5) 6) 7) 8)	Maintain number of participants, ticket sales, etc.
	3b. Coordinate effective weekend programming as an alternative to the off-campus party scene.	5) 6) 7) 8)	Maintain number of participants. Gain grants to fund programs.
Objective 4: First Year and Welcome Week Programming. To help incoming students become more acclimated to their environment. (Assessed bi-annually)	4a. Coordinate a comprehensive week of events designed to orient new students to the campus. Collaborate with other campus resources to offer ongoing educational and developmental programs that assist first year students in their transitions to college.	1) 4) 6) 7) 8)	Maintain number of participants. Majority of those involved rate programming as successful.

Campus Activities and Corey Union

Objective 5:

Leadership Programs and Student Employment Opportunities
Utilizing our facilities as laboratories, create a meaningful out-of-the-classroom experience for student development.

(Assessed bi-annually)

5a. Coordinate leadership programs to promote the development of effective student leaders.

1)
6)
7)

Majority of colleagues rate programs as effective.

5b. Provide 'real world' experiences to our students through volunteer opportunities.

1)
3)
5)
6)
8)

Evaluate as successful and effective, the number and quality of both volunteers and volunteer opportunities.

Assessment Tools:

- 1) Annual Report
- 2) Staff Evaluation Data
- 3) Service Survey - Community
- 4) Service Survey - SGA and Clubs
- 5) Service Survey - Constituents
- 6) Debriefing Process
- 7) Analysis of Activities
- 8) Office Records